

# Authorization For Payment Of Union Management Conference Time

RF-3307  
(01/05)

**(Attach to MTR Form)**

Name	
Title	
Exchange	Department

**This is to authorize payment of the employee named above for time spent during scheduled hours in a Union Management Conference, and for necessary and reasonable travel time to and from the meeting. Meeting times (including travel), to be coded "UAP" on the appropriate MTR Form are listed below:**

Meeting Date	Reason	Starting Time	Ending Time
Session 1			
Session 2			
Total Hours To Be Paid (Report To Nearest 1/4 Hour)			

<b>Signed</b>	<b>Authorized By</b>
Employee To Be Paid (Union Representative) (Printed Name)	Management Representative (Printed Name)
Employee To Be Paid (Union Representative) (Signature)	Management Representative(Signature)
Union Representative's Company	Management Representative's Company
Grieving Employee's Company	Title
Date	Date